



Scheduling, Rescheduling, and Missed Consultations Policy

Your Monthly Consultation

Your Inhouse Counsel membership includes one consultation per month. Each consultation includes 30 minutes of dedicated attorney preparation and research on your topics, followed by a 30-minute live call. Consultations are scheduled through your booking link. Unused consultations do not roll over to the next month.

Rescheduling

You may reschedule your consultation once per month, as long as the request is made more than 4 hours before your scheduled call. Use your booking link to select a new time within the same billing month.

Please note that you get one reschedule per month. If you reschedule and then need to change the new time as well, the consultation will be marked as used for that month.

Cancellations

More than 24 hours before your call: You may cancel and rebook a new time, as long as you have not already rescheduled that month. Rebooking counts as your one reschedule.

Less than 24 hours before your call: A cancellation made within 24 hours of your scheduled call is a late cancellation. The consultation counts as used for that month.

Missed Calls (No-Shows)

If you do not join your call within 10 minutes of the scheduled start time, the consultation is considered missed and counts as used for that month.

We are unable to provide email follow-ups, written answers, or alternative formats in place of a missed consultation.

Need Another Consultation This Month?

If your consultation was missed or canceled late, you may purchase one additional consultation for \$149. The additional consultation includes the same format — 30 minutes of attorney prep and a 30-minute call — and must be scheduled within the same billing month.

What If the Issue Is on Our End?

If your consultation cannot proceed due to a technical issue or scheduling error on our side, it will not count against your monthly consultation. We will rebook you at the next available time.

Questions?

If you believe a missed call or late cancellation was recorded in error, or if you have questions about this policy, reach out to our team and we will look into it.